



October 12, 2009

MEMORANDUM

To: Speaker Judy Wonpat  
From: Rose Q. Cunliffe  
Guam Visitors Bureau

Subject: FY 2009 4<sup>th</sup> Quarter Statement of Revenue and Expenditures, Prior Year Obligation, Federal Funding, and Staffing Pattern as of September 30, 2009.


Hafa Adai! Attached are hard copies of GVB's FY 2009 4<sup>th</sup> Quarter Statement of Revenue and Expenditures, Prior Year Obligation, Federal Funding, and Staffing Pattern as of September 30, 2009, which were emailed to info@judiwonpat.com.

Should you have any questions, please do not hesitate to contact the undersigned at 646-5278.

Sincerely,

  
Rose Q. Cunliffe,  
Controller

2009 OCT 14 PM 2:33 PM

30-09-1198  
Office of the Speaker  
Judy T. Won Pat, Ed. D.  
Date: 10/12/09  
Time: 9:12  
Received by: 



1216



Guam Visitors Bureau  
Statement of Revenues and Expenditures  
From 10/1/2008 Through 9/30/2009

	<u>Current Year Actual</u>
Revenue	
GovGuam Allotments	10,465,819.00
Membership	41,969.00
Interest Income	24,255.33
Foreign Exchange Gain/Loss	(31,660.48)
Consumption Tax	85,883.24
Miscellaneous	36,641.25
In-Kind Contributions	663,906.41
Total Revenue	<u>11,286,813.75</u>
Expenditures	
Personnel	1,433,495.28
Travel	352,450.41
Utilities	181,354.28
Professional Services	6,647,156.95
Advertising	28,249.69
Insurance	28,042.56
Materials & Supplies	36,759.91
Rent/Lease	270,681.65
Repair & Maintenance	253,988.36
Equipment	30,206.75
Miscellaneous	734,408.51
Pass Thru Appropriations	74,215.23
Consumption Tax	82,865.93
Contractual Services	683,319.82
In-Kind Contributions	663,906.41
Grants	106,000.00
Depreciation	90,919.45
Total Expenditures	<u>11,698,021.19</u>
Increase(Decrease) in Net Assets	<u>(411,207.44)</u>

**NOTE: THIS IS A PRELIMINARY FINANCIAL STATEMENT. A FINALIZED FINANCIAL STATEMENT WILL BE PROVIDED UPON FINAL CLOSURE OF THE MONTHS ACCOUNTING RECORDS.**



October 8, 2009

MEMORANDUM

To: Speaker Judith Won Pat, Ed. D.  
30<sup>th</sup> Guam Legislature

From: Gerald S.A. Perez  
Guam Visitors Bureau

Subject: 4th quarter report "Payment of Prior Year's Obligation"

Hafa Adai! Pursuant to Chapter VII, Section 20 of Public Law 29-113 relative to Reporting Requirements, the Guam Visitors Bureau has no prior year obligations to report for 4th quarter.

Sincerely,

Gerald S.A. Perez  
General Manager





October 8, 2009

MEMORANDUM

To: Speaker Judith Won Pat, Ed. D.  
30<sup>th</sup> Guam Legislature

From: Gerald S.A. Perez  
Guam Visitors Bureau

Subject: 4th quarter report "Federal Funding"

Hafa Adai! Pursuant to Chapter VI, Section 26 of Public Law 29-113 relative to Reporting Requirements, the Guam Visitors Bureau has not received any federal funding to report for 4th quarter.

Sincerely,

Gerald S.A. Perez  
General Manager



Government of Guam  
Fiscal Year 2009 Budget  
Agency Staffing Pattern  
as of September 30, 2009

[BBMR SP-1]

FUNCTIONAL AREA:

AGENCY:

GUAM VISITORS BUREAU

PROGRAM:

FY 2009 Staffing Pattern

FUND:

TOURIST ATTRACTION FUND

Input by Department									Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Amt.	(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
										Retirement (J *25.20%)	Retire (DDI) (\$15.52*26PP)	Social Security (6.2% * J)	Medicare (1.45%*J)	Life (I/)				
1	2001	General Manager	Perez, Gerald SA	UNCL	\$85,218	\$0	\$0	\$0	\$85,218	\$21,475	\$404	\$0	\$1,236	\$174	\$0	\$0	\$23,288	\$108,506
2	2002	Deputy General Manager	Vacant	UNCL	69,000	0	0	0	69,000	\$17,388	\$404	\$0	1,001	\$174	\$1,381	\$385	20,732	89,732
3	2003	Executive Secretary	Hernandez, Dina Rose	E-10 UN	32,083	0	0	0	32,083	\$8,085	\$404	\$0	465	\$174	\$1,381	180	10,689	42,772
4	2004	Controller	Cunliffe, Rose Q	R-11	68,687	0	0	0	68,687	\$17,309	\$404	\$0	996	\$174	0	0	18,882	87,569
5	2005	Public Information Officer	Vacant	M-1	28,678	0	0	0	28,678	\$7,227	\$404	\$0	416	\$174	1,381	180	9,781	38,459
6	2006	Cultural Heritage Officer	Sellers-Lujan, Sonja	M-15	51,092	0	0	0	51,092	\$12,875	\$0	\$0	741	\$174	0	0	13,790	64,882
7	2007	Special Projects Officer	Ada, Doris C	M-15	51,092	0	0	0	51,092	\$12,860	\$404	\$0	0	\$174	1,381	180	14,998	66,090
8	2008	Tourism Ind Relations Officer	Sugawara, June O	M-10	43,018	0	0	1,506	44,524	\$11,261	\$0	\$0	619	\$174	3,164	385	15,603	60,127
9	2009	Community Dev Officer	Pangelinan, Amy J T	M-9	41,584	0	0	1,076	42,660	\$10,389	\$404	\$0	619	\$174	1,838	231	13,654	56,314
10	2010	Accountant III	Perez, Laurette	N-1	31,064	0	0	1,665	32,729	\$8,248	\$404	\$0	475	\$174	1,381	180	10,862	43,591
11	2011	Clerk/Typist Receptionist	Quinata, Emelia S	D-10	23,760	0	0	792	24,552	\$5,988	\$0	\$0	356	\$174	0	0	6,518	31,070
12	2012	Administrative Assistant	Munoz, Miranda C (adm.	J-10	34,414	0	0	1,148	35,562	\$8,962	\$0	\$0	516	\$174	1,838	231	11,721	47,283
13	2013	Messenger/Clerk	San Nicolas, Jay A.L.	D-10	23,760	0	0	1,624	25,384	\$6,606	\$404	\$0	368	\$174	1,381	180	9,113	34,497
14	2014	Accounting Technician III	Aguon, Juanita	J-5	28,678	0	0	1,434	30,112	\$7,227	\$404	\$0	437	\$174	1,381	180	9,802	39,914
15	2015	Administrative Assistant (CP)	Mary C. Camacho	J-3	25,810	0	0	1,434	27,244	\$6,504	\$404	\$0	395	\$174	1,381	180	9,037	36,281
16	2016	Administrator, Res & Evaluation	Phillips, Deborah M	O-13	56,231	0	0	0	56,231	\$14,170	\$404	\$0	815	\$174	\$1,838	\$231	17,632	73,863
17	2017	Research & Stats Analyst II	Cid, ana Lisa A	M-12	46,082	0	0	0	46,082	\$11,613	\$0	\$0	668	\$174	\$3,606	\$313	16,374	62,456
18	2018	Computer Operator	Dydasco, Celia	G-5	23,404	0	0	1,170	24,574	\$5,898	\$404	\$0	356	\$174	0	0	6,832	31,406
19	2019	Marketing Manager	Laguana, Pilar	O-16	62,344	0	0	0	62,344	\$15,710	\$0	\$0	904	\$174	1,838	231	18,857	81,201
20	2020	Marketing Officer II	Kono, Regina L	M-14	49,364	0	0	0	49,364	\$12,440	\$0	\$0	0	\$174	1,838	231	14,683	64,047
21	2021	Marketing Officer II	Leon Guerrero, Nadine Y	M-10	43,018	0	0	2,940	45,958	\$11,220	\$404	\$0	666	\$174	1,381	180	14,025	59,983
22	2022	Marketing Officer II	Nedlic, Regina Ann G	M-6	37,282	0	0	1,326	38,608	\$8,688	\$404	\$0	560	\$174	1,838	231	11,894	50,502
23	2023	Marketing Officer II	Reyes, Felixberto S	M-5	35,848	0	0	1,792	37,640	\$9,034	\$404	\$0	546	\$174	0	0	10,157	47,797
24	2024	Marketing Officer I	Camacho, Kraig	L-4	31,493	0	0	1,658	33,151	\$7,936	\$404	\$0	481	\$174	1,838	385	11,217	44,368
25	2025	Marketing Officer I	Hitosis, Charlene	L-1	26,520	0	0	1,658	28,178	\$7,101	\$404	\$0	409	\$174	1,381	180	9,648	37,826
26	2026	Marketing Officer I	Mindo, Jeffry S.	L-1	26,520	0	0	1,658	28,178	\$7,936	\$404	\$0	409	\$174	1,381	180	10,483	38,661
27	2027	Marketing Officer I	Torres, Haven	L-1	26,520	0	0	1,658	28,178	\$8,688	\$404	\$0	409	\$174	1,838	231	11,743	39,921
28	2028	Administrative Sec./Marketing	Pangelinan, Elaine	II-5	24,968	0	0	1,248	26,216	\$6,292	\$404	\$0	380	\$174	3,164	385	10,799	37,015
29	2029	Clerk Typist III	Certeza, Annabel	F-1	17,635	0	0	958	18,593	\$7,141	\$0	\$0	270	\$174	\$1,838	385	9,808	28,401
		SUPPLEMENTAL/COLA	GVB nine (9) retirees														39,968	39,968
			Grand Total:	---	\$1,145,167	\$0	\$0	\$26,745	\$1,171,912	\$296,271	\$8,475	\$0	\$15,510	\$5,044	\$41,667	\$5,655	\$412,590	\$1,584,502